

PAYROLL GIVING

- For **EMPLOYEES**, making a monthly donation through your salary to the Kent Charities Group is one of the most cost effective ways of helping support local charitable services in Kent.
- For **EMPLOYERS** running a Payroll Giving scheme can be good for your business. It shows that you are committed to working in partnership with the community - something that is increasingly important to customers and staff.
- **A Quality Mark has been launched to promote and celebrate the commitment of companies who offer Payroll Giving to their employees.**

Payroll Giving is a flexible scheme, which allows anyone who pays UK income tax to give regularly and on a tax-free basis to a charity of their choice. Each time you are paid, a donation is deducted by your Payroll Department before it is taxed. The money you would have given to the Inland Revenue comes to us instead!

What you need to do;

Check with your payroll department that your company offers the scheme, decide how much you would like to give each month and let payroll know.

If your company does not yet have a scheme that allows you to donate through your salary, it is very easy to set up;

1. Your employer will need to be registered (by law) with a government approved payroll giving agency such as the Charities Trust <http://www.charitiestrust.org/> or Charities Aid Foundation <http://www.cafonline.org>
These agencies handle payroll donations on behalf of employees and companies ensuring their donations go to their chosen charities.
2. Once they have done this, you will need to let your payroll department know how much you would like to donate.

Please pledge a regular gift today and make a difference.